

25 March 1976

MEMORANDUM FOR USIB COMMITTEE CHAIRMEN

1. In an effort to be helpful to you and to provide you with some guidance prior to the coming meeting with the DCI on Wednesday, 31 March, let me pass along the following:

a. The DCI has heard a good deal from me in full support of the strength of USIB Committees and my assertion to him that the Community is the better for the work of the Committees. He also, however, has heard commentary primarily from those outside the Community who find it hard to believe that any committee structure can contain much strength.

b. The purpose of the session is to acquaint him with the kinds of people who chair the Committees who are subject to his appointment and to his advice and guidance. At the same time, the purpose is to acquaint him with the nature of the substantive work done by each of the various Committees.


2. Accordingly, though I know it is a tough task to accomplish in the relatively short time each of you will have to describe yourself and your work, I hope each of you will cover the following:

a. a bit about yourself and your credentials, including your status, either as a full-time Chairman, or a Chairman who doubles in brass in another function;

b. a description of the kind of work you have in process, the kind of work you have accomplished in the past, and the kind of work you have scheduled for the future;

c. the problems, substantive or otherwise, that you and your Committee confront; and

d. your views as to the adequacy of representation on your Committee from other agencies.


E. H. Knoche

Acting Deputy to the DCI
for the Intelligence Community

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Approved For Release 2005/01/05 : CIA-RDP79M00098A000300020004-3

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Approved For Release 2005/01/05 : CIA-RDP79M00098A000300020004-3